



City of Westworth Village  
311 Burton Hill Road • Westworth Village, TX 76114  
817.710.2500 • Fax 817.710.2501

**REGULAR CITY COUNCIL MEETING MINUTES**

**FEBRUARY 10, 2015**  
**PRE-COUNCIL SESSION: 6:45 PM**  
**REGULAR SESSION: 7:00 PM**

**MUNICIPAL COMPLEX**  
**COUNCIL CHAMBERS**  
**311 BURTON HILL ROAD**

**ATTENDEES:**

Mayor	Tony Yeager
Mayor Pro-Tem	Mike Coleman
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Kevin Reaves
HC Superintendent	Sterling Naron
HCGC Pro	Tony Collins
Code Enforcement	Ryan Studdard
Public Works Supervisor	Joseph Alvarez
Admin Assistant	Brandy Barrett
Librarian	Rhonda Hines
P&Z Commission Chair	Melva Campbell
City Attorney	Ashley Dierker

**ABSENT:**

Council Member	Carlos Zavala
HC Director of Golf	David Curwen

**PRE-COUNCIL SESSION eliminated by Mayor Yeager.**

**REGULAR COUNCIL MEETING CALLED TO ORDER at 7:13pm by Mayor Yeager.**

**INVOCATION offered by Pastor Bob Mayberry of the Baptist Temple.**

**PLEDGE OF ALLEGIANCE led by Mayor Yeager.**

**1. Approval of the Agenda**

**MOTION** to approve the Agenda: Nick Encke. **SECOND:** Mike Coleman.  
Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

**2. Approval of the Consent Agenda:**

**MOTION** to approve the Consent Agenda: Steve Beckman. **SECOND:** Nick Encke.  
Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

The following consent agenda items were approved.

**A. Approval of the Minutes:**

- Regular Council Meeting – January 13, 2015

**B. Approval of January’s Financial Reports:**

- TexPool Report
- A/P Disbursements Report
- Monthly Variance Report

<b>FUND BALANCES JANUARY 2015</b>	<b>GENERAL</b>	<b>WATER</b>	<b>CAPITAL PROJECTS</b>	<b>CRIME CONTROL</b>	<b>DEBT SERVICE</b>	<b>WRA</b>	<b>HCGC</b>
<b>Monthly Revenue</b>	\$287,223	\$92,110	\$0	\$41,978	\$78,681	\$17,362	\$84,578
<b>Monthly Disbursement</b>	\$267,180	\$111,199	\$10,380	\$54,263	\$189,294	\$5,196	\$180,439
<b>Cash on Hand</b>	\$551,026	\$274,536	\$2,165,828	-\$15,730	\$1,286	\$286,839	\$162,182
<b>TexPool</b>	\$213,599	\$72,616	\$212,445	\$235	\$237,597	\$169,982	N/A
<b>Money Market</b>	\$750,000	\$500,000	N/A	N/A	\$400,000	\$1,750,000	N/A
<b>CDARS Investment</b>	\$402,553	\$248,243	N/A	N/A	N/A	\$277,519	N/A
<b>CDARS Interest</b>	\$109	\$67	N/A	N/A	N/A	\$75	N/A

**3. Staff Updates:**

**A. Kevin Reaves, Police Chief**

- **Police Dept Report:** 2520 Total Calls for Service (412 Priority, 1567 Self-Initiated Calls, and 541 Other); Citations 248, Violations 378; Jail 3 (including 4 Lakeside and 2 Westover Hills).

**B. Ryan Studdard, Code Enforcement**

- **Code Enforcement Report:** 29 code violations compared to 37 in January 2014.
- **Inspection Report:** 56 inspections performed (52 Ryan and 4 Jerome) compared to 22 in January 2014.
- Mayor Pro-Tem Coleman asked Ryan to contact the responsibility entity for cleaning up Roaring Springs Road beyond Westworth’s boundary.

**C. Sterling Naron, Superintendent at Hawks Creek Golf Club**

- **Golf Club Report:** 1795 rounds played; \$17,313 in revenue; closed 9 full and 4 half days due to weather; 41 Monthly and 20 Annual Preferred Players. No events in January. Regular range

## 5. Public Information

### A. Communications:

- Carol Borges received her City Secretary Certification from UNT at the graduation ceremony on January 22, 2015. Mayor Yeager offered his congratulations and stated Carol is a respected leader among her peers. Carol has been on the North Texas Municipal Clerks' Association Board of Directors for two years.

### B. Announcements:

- **Pet Vaccination Clinic** will be held at the PW Maintenance Building on Saturday, February 14<sup>th</sup>, from 10am to 12 Noon.
- City Hall will be closed on Monday, February 16<sup>th</sup>, for **Presidents' Day**.
- The Police Dept will participate in the **Special Olympics Polar Plunge** at the White Settlement Hawaiian Falls Park on Saturday, February 21<sup>st</sup>. Registration begins at 8:30am. All are welcome to participate.

## 6. Action Items:

### A. Mayor Yeager

#### **Administer the Oath of Office to Police Chief Kevin Reaves.**

- Mayor Yeager administered this ceremonial Oath of Office to Chief Reaves. The Chief was officially sworn in on January 16<sup>th</sup>, enabling him to assume the duties of the office. Chief Reaves is looking forward to serving the residents of Westworth Village and to take the department to the next level.

### B. Mayor Yeager

Discuss and take action to **authorize Freese & Nichols to begin design phase of street reconstruction of Lyle St, Straley Ave, and Trigg Dr.**

- Roger Unger stated this will be the last major infrastructure project, per the 10-year plan. Partial funding was provided for in the last bond sale, including design and engineering.
- **MOTION** made by Jill Patton to **authorize Freese & Nichols to begin design phase of street reconstruction of Lyle St, Straley Ave, and Trigg Dr.** **SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

### C. Mayor Yeager

Discuss and ratify WRA action with respect to **lifting the greenspace restriction on the following tracts of land, listed herein on the Cornelius Connelly Survey, generally referred to as the "horse pasture area":**

***A319-3B1A, A319-3C1B, A319-3D1, A319-TR1A, A319-TR1C, A319-TR1F1***

- The Council is being asked to ratify the actions of the WRA Board to lift the 'no build' requirements, with the same detailed conditions to rezone and establish a PD.
- **MOTION** made by Mike Coleman to **release the 'no build' restriction, thereby lifting the greenspace restriction, on the tracts of land as listed that make up the Trinity Falls project, contingent on P&Z and Council's approval of rezoning the entire development to SF-B or SF-C, either or both with a Planned Development [PD] overlay, and authorize the Mayor and City Administrator to negotiate the agreement, and authorize the WRA President to sign the agreement within 180 days or this motion and the release of the 'no build' restriction shall be extinguished.** **SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

**D. Mayor Yeager**

Discuss and take action with respect to **landscape screening at Chesapeake well site as a precursor to the TAP project.**

- Mayor Yeager stated landscaping at the Shady Oaks well site will lay the foundation for the trail improvements project. Landscaping now will provide approximately one year of plant growth. Sterling Naron presented three options of plant sizes (3 gallon, 7 gallon, and 10-15 gallon), irrigation, and in-house [i.e. staff led] installation. Sterling recommended the 10-15 gallon plants which can provide 7' screening in 12-18 months. Mayor Yeager stated it would be appropriate to use gas well revenues for this project. Mayor Pro-Tem Coleman stated this project is an essential part of the trail enhancements.
- **MOTION** made by Mike Coleman to **authorize the landscaping screening project at the Shady Oaks well site with funding not to exceed \$22K, and coming from the oil and gas revenue account.** **SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

**E. Mayor Yeager**

Discuss and take action to **pass Resolution No. 2015-01 to Call a General Election on May 9, 2015, to elect Mayor, Council Place 1, and Council Place 5.**

- Candidate applications must be submitted to the City Secretary's office by 5:00pm on February 27, 2015. The deadline for calling the election is prior to the deadline for applications to be submitted.
- **MOTION** made by Nick Encke to **pass Resolution No. 2015-01 to Call a General Election on May 9, 2015, to elect Mayor, Council Place 1, and Council Place 5.** **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

**7. Citizen Comments:**

- Melva Campbell stated the Tri-City Chamber will no longer participate in the **annual Easter egg hunt.** The Lions' Club will provide most of the funding. Mrs Campbell asked if the City will continue participation. Mayor Yeager confirmed we would.
- Mrs Campbell stated **P&Z Member Tommy Weaver** had recently fallen and is currently in a medical rehabilitation center on Bryant Irving Road. Mr Weaver is 91 years old.

**ADJOURNED at 7:58pm by Mayor Yeager.**

**MINUTES APPROVED BY:**

  
 \_\_\_\_\_  
**Anthony Yeager, Mayor**

This, the 10<sup>th</sup> day of March, 2015.

**SIGNATURE ATTESTED BY:**

  
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**Carol Ann Borges, City Secretary**

